



Campus Fee Advisory Committee Meeting

Tuesday, November 1, 2022

MEETING RECORD

Members:	Cindy Villa, Co-Chair	Thomas Gutierrez - <i>absent</i>
	Gracie Babatola, Co-Chair	Meghan Schuler-Jones
	Aaron Fernandes	Angela Kraetsch – <i>non-voting</i>
	Cynthia Diaz	Yukie Murphy – <i>non-voting</i>
	Jacob Schlottman-McGonigle	Ed Rainbolt – <i>non-voting</i>
		Jen Haft – <i>non-voting - absent</i>
Meeting Recorder:	Cari Wilson	
Guests Present:	David Valadez	

Call to Order/Introductions

Co-chair Babatola called the meeting to order at 11:11 a.m. and the Campus Fee Advisory Committee (CFAC) members introduced themselves (*appointment memo posted to the Campus Fee Advisory Committee website for reference.*)

CFAC Overview

Ms. Kraetsch presented a PowerPoint, which gave an overview of the university fee categories and Executive Order 1102. In addition, she discussed the background, purpose, role and duties of the Campus Fee Advisory Committee along with the referendum and alternative consultation processes (*posted to the Campus Fee Advisory Committee website for reference.*)

Review of Approved Category IV and V Fees

Ms. Kraetsch provided the 6/30/22 CFAC Notification of Approved Category IV and V Fees. Co-chair Villa asked if she could describe how the fees are processed. Ms. Kraetsch relayed that the area/department calculates the full cost of the fee, A&F reviews the fees for accuracy, then it is submitted to the President for approval. Once approved, the President provides a notification to the CFAC co-chairs and a full list of those approvals are presented to the CFAC as a whole at the first meeting of the year. Ms. Murphy asked for clarification on whether the dates listed on the memo are the dates of submission or approval. Mr. Valadez confirmed it is the date they have been approved.

Next Steps

Co-Chair Villa informed the committee that their role is advisory to the President. She explained that if there is a request for a new fee, the committee will need to convene again, and if there are no requests, no meetings will be placed on their calendars.

Co-Chair Babatola relayed a Zoom message inquiry as to what the CFAC committee's response was to the college-based fee last year. She noted that ASI voted no, but the fee still passed. Co-Chair Villa stated the committee was very active last year and met several times. She explained that the fee was submitted by the Provost's office to the President. The President referred it to the committee, and they reviewed it and recommended it move forward.

The CFAC committee agreed to utilizing the Alternative Consultation process. They provided feedback and input; an informational, outreach and educational process took place. Once the process was completed, the Provost's office provided a summary report on consultations that occurred and the feedback that was received. The committee then deliberated and discussed whether the fee should move forward. There was a recommendation with one dissent to approve the fee.

Adjournment

There being no further business, the meeting was adjourned at 11:34 a.m.

Respectfully submitted,

Gracie Babatola (Nov 22, 2022 16:11 PST)

Gracie Babatola, Co-chair





11-1-22 CFAC - meeting record

Final Audit Report

2022-11-23

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